

**Lisgar Alumni Association**  
Minutes of the Executive Committee Meeting  
7:30 p.m. Monday 27 October 2003

Present: Doug Arrand, John Barclay, Paul Bennett, Rod Hagglund, Joy Heft,  
Sylvia Kershman, Margaret Pippy, Milton Shaffer, George Toller

Regrets: Pat Hood, Joan Quain

1. AGENDA adopted as proposed.

2. MINUTES Moved by Joy Heft, seconded by Paul Bennett, that the minutes of the Executive Committee meeting held Monday 22 September/2003 be approved; carried.

3. FINANCIAL REPORT

Treasurer John Barclay noted that he has on hand a cheque for \$4225 covering alumni memberships, which will bring the balance in the operating account to around \$4500. He has sent a replacement cheque to Dan Kekez covering web start-up costs. John has given the chairman, Rod Hagglund, his letter of resignation from the position of treasurer, effective at the end of June 2004. He needs signatures on a letter of authorization in order to cash three GICs, which will provide about \$1600 to cover start-up funds for the reunion committee.

4. MEMBERSHIP REPORT

Marg Pippy reported that the current number of committed alumni stands at 889, with 124 annual members for 2003, 92 annual members from 2002, 34 annual members who are paid up for 2004 and beyond, and 639 Life members.

5. NEWSLETTER

Margaret presented a proposal from Dan Kekez regarding setting up a register of alumni who would prefer to receive their newsletter electronically, with a view to cutting down on postal costs. Alumni would need to be given the choice of getting a paper copy as is the current practice, or opting for email notification that the latest issue was available for download. The various pros and cons were put forward briefly; the concensus was that this would be a gradual process which we can worry about after the 160th reunion is out of the way.

6. ARCHIVIST'S REPORT

Joy Heft reported that she's been busy filing some of the "refund" archival material. She's keeping out the 1950's items from Ann McJanet for the decade room. Wayne Pointen and David MacGougan are helping her with archival displays for the reunion. In response to George Toller's request, Joy has been unable to locate further data on Alex Helmer, and it appears his OSR card is missing. Joy has met with some staff members about a staff reception at the reunion; one thing they've suggested is a room devoted to photos, concert programs, etc involving deceased staff (including office and care staff). The city archives won't set up a display but will help by providing display boards and other material.

7. REUNION COMMITTEE REPORT

Paul Bennett noted that the Governor-General seems very favourably disposed towards the reunion but probably would come here rather hosting a function; it's to be discussed the first or second week in November. Olympian Linda Thom has confirmed that she will participate. Paul has discussed the assemblie with Trudy Bradley and Joy Heft, including a student one at 9 a.m. on the Friday. Some classes may be open for alumni for drop-in.

Dan Kekez has worked very hard on compiling a list of over 500 enames; these alumni have received the first reunion update electronically. A logo has been decided upon (the slogan is *complete the circle*); Trudy has taken it back to the art teacher for design changes. Two suppliers of memorabilia have made presentations, and at the next 160th meeting, Peter Hadwen will make recommendations.

Patrick Dare has given Paul permission to write a 750-word piece with a photo for a November issue of the *Citizen*. OSSTF have asked for 1000-word article, to be different than the one for the *Citizen*. George Toller suggested notices in university magazines, and in local community newspapers such as Centre Town News and Image (Sandy Hill).

The committee's fund-raising efforts will focus on refurbishing the auditorium, but could be used for other purposes such as underwriting reunion costs or school administration. Paul needs to talk to Pat Irving about this.

John Barclay has resigned as reunion treasurer but will continue to keep the books; he wants to remove himself from the decision-making to avoid a conflict of interest.

Paul noted that if the reunion goes well and the website is working, it will help recruit dues-paying members for the LAA. He pointed out that several reunion committee people are in their twenties, and that 5 parents have expressed interest in helping out.

George Toller gave Paul photocopies of some Malak photos (from the National Archives) taken during the war. Doug Arrand says there are many Malak proofs in our archives, prints of which could be useful for display.

8. PRINCIPAL'S REPORT none available.

9. OLD BUSINESS

- Helmer Plaque: George now has definitive material on hand, and Joy has some articles to copy for him. Doug volunteered to check the Royal Military College archives for the date of Helmer's enrollment there.

- Sesquicentennial Logo: the contract for installation of the logo on the heritage wall has been given to Northern Art. The work should be completed in about a month.

- Contingency Plans: Doug reiterated the need for a sub-committee (or an individual) to draft a "wind-up" policy in the event that the LAA folds. It should cover things like what happens to the funds, and to archival material other than paper. **John Barclay agreed to have a go at this.**

10. NEW BUSINESS

- Peace-keeping Plaque: A suggestion has been received from a Lisgar alumnus currently serving in Afghanistan that a plaque be installed to commemorate

Lisgarites who have served with Canadian Peacekeeping Forces. Doug proposed an article in the newsletter noting the establishment of such a plaque, and asking for names and regimental numbers. It was **moved** by Paul Bennett, seconded by George Toller, **that such an article appear in the next issue**; carried.

- Steno Chair: **moved** by Doug Arrand, seconded by Paul Bennett, **that up to \$150 be authorized for purchase of a new steno chair for the office**; carried.

- Folding step Ladder: **moved** by John Barclay, seconded by Paul Bennett, **that up to \$50 (plus tax) be authorized for purchase of a folding step ladder for the office**; carried. This will make it easier for Joy to reach things on higher shelves. Marg noted that a good model is available at Canadian Tire.

11. MEMBERS' COMMENTS: Marg passed around a photo album containing pictures taken at executive get-togethers, and invited anyone interested to help themselves to the duplicates available. Doug reported that David Whitfield, a former executive member who organized the dinner for the 150th reunion, is suffering from Alzheimer's and now resides in a long-term care facility in Stittsville. Milton asked if anyone could give him a ride to the west end; he doesn't mind coming to the meetings but prefers not driving at night. Paul Bennett's achievements to date in chairing the 160th committee were commended with a round of applause.

Doug is getting the books ready for transfer, as David Lamperd has found a staff member, Brett Dugan, willing to take over as treasurer of the Lisgar Fund. Richard Arrigo will act as backup. He also noted a crisis in arrangements for the Remembrance Day assembly, as a couple of speakers had to withdraw. George Toller offered to see if he can line up someone.

12. NEXT MEETING Monday, 26 January 2004 at 7:30 p.m. in the library.

13. ADJOURNMENT The meeting adjourned at 9:40 p.m.

Margaret Pippy, 24 November 2003