

**Lisgar Collegiate Alumni Association Executive
Minutes
October 18, 2004 7:30 p.m.**

Present: Margaret Pippy, Marie Hartmann, Mark Orbay, Joy Heft, Milton Shaffer, Sylvia Kershman, Rod Hagglund, George Toller, Doug Arrand, Elizabeth Hale, Pat Hood

Regrets: Daniel Kekez

Proceedings:

Amendment to the Archives report to be provided by Joy. Minutes of the previous meeting were approved as amended, moved by Margaret seconded by Joy

Membership:

Membership information has not been updated since September meeting. Need to maintain membership noted to be important.

Newsletter:

- Pat Hood is preparing a newsletter; timeframe for release to be late November. Text of an article drafted by Rod on 160th circulated. Specific possibilities for other articles include: Friends of Lisgar, Wall of Fame, Golf, renovations to Auditorium, Open Doors Ottawa.
- Pat noted the mention of Linda Thom's signing of the wall in the Rifle Range.
- Discussion of available photos: Joy has a number that are potentially useful

Archives:

Joy Heft indicated value of boards on resale may not be as great as hoped. She hopes to track down other boards.

- Voxes date back to 1911; before that not bound/printed;
- Joy has a list of signatures from the decade room
- Joy has noted mail is not being dealt with
- Logging in and noting as received very important
- Voice mail handling remains a problem. Rod identifies voice mail as a specific item from Sept meeting not yet addressed
- Rod provided Joy with letterhead copies of thank you letters to Governor General Adrienne Clarkson, to Pat Irving and to York University

Principal's report:

No report from Principal available. Rod has spoken to Pat Irving and reports she did express our thanks to the Parents Assoc. for their Open Doors Ottawa work

Finances:

- Marie reported on Finances (report Appended)
- Overall financial picture healthy
- Marie has not examined Reunion Finances in detail. John had completed to July 31. Rod advised that the Memorabilia sales appeared to have a further \$1600 coming
- Life membership fund terms of retention/use of funds discussed. About 690 members now listed, about \$57,000 in fund

Other Business

Lisgar Fund:

- Doug indicated two reps. needed to Lisgar Fund board. Fund meets 3 times a year.
- Fund holds the Friends of Lisgar monies and the Lottery proceeds. Principal has presented some bills for Auditorium renovations. Lisgar Fund treasurer has questions as to which expenses are in keeping with the campaign purposes - needs clarification from the Exec. Wishes to respond to spirit of the campaign
- Discussion of the terms of the campaign. First objective of \$60,000 based on estimates in paper done by Neil Petrie; later cost estimates rose to \$120,000 plus.
- Renovations to date include paint, movement of Principal portraits, newly framed school photos, track lighting
- Our reps will also need to speak to \$22,000 in the Fund that could be disbursed
- Possible uses discussed include adding to Friends of Lisgar receipts to achieve full original objective; \$12,000 indicated by Principal in September as needed for a computer lab
- Doug indicated that in general we have tried to use our donations to leverage other fundraising - e.g., by matching what is raised
- Involvement also important as consideration given to transfer of funds to the Community Foundation
- Next Lisgar Fund meeting is 5 pm. Monday Oct 25. Rod, Marie and Mark will attend

Accessibility

- Sylvia has examined ramifications of a stair lift as raised by Margaret in Sept .
- Many hurdles - technology has changed for homes; an institution has many issues not faced by a home, however -e.g., fire access, liability insurance.
- Discussion identified central question of pursuing the issue on a permanent basis or for events.
- Agreement it is appropriate time to re-examine issue. Rod will raise with Pat Irving

Memorabilia

- Podium productions indicates it is catching up with last items
- Our own memorabilia not yet returned
- Rod to pursue with Steve Tysick and check on the forthcoming \$1650

Website

- Doug: Daniel Kekez will finish his Master's and move on from York
- Website succession needs to be considered

David Whitfield

- The Executive noted with sadness the passing of David Whitfield, who contributed a great deal to the Alumni Association in its early years before his failing health intervened

Secretarial Position

- Extensive discussion of urgent need to cover the duties previously performed so well by Margaret; work piling up and danger of losing members' commitment/respect
- Key duties include maintenance of address database; donations and tax records; phone, voicemail, correspondence handling
- Doug to approach Yvonne Seiers about the data and financial aspects
- Elizabeth Hale has agreed to take on correspondence, telephone and minute-taking roles; offer gladly accepted

Presentation:

- Rod indicated that a history book will be presented to George Toller in recognition of George's donation of his Lottery first prize, the Jennifer Dickson prints, back to the Exec.

Other items:

- Copy of Jennifer Cook's Lord Lisgar book should be retained. Several copies volunteered
- Suggestions for Remembrance Day presentation were solicited
- George commented on Joan Finnigan's latest book, Life Along the Opeongo Line

Adjournment moved and approved. Next meeting Monday , Nov. 15th, 7:30