

Lisgar Collegiate Alumni Association Executive Meeting Minutes

January 17th, 2006 - 7:30 p.m.

Present: Mark Orbay, Avi Caplan, Sylvia Kershman, Milton Shaffer, Rod Hagglund, Elizabeth Hale, Marie Hartmann.

Regrets: Joy Heft, Daniel Kekez, Pat Hood, Karen Gledhill, George Toller, Kim Ellard, Doug Arrand

1. Introductions / Agenda

2. Minutes: November 21st meeting minutes amended to reflect actual costs for on-line credit card use.

3. Finances: (Marie Hartmann) Distributed financial statement as of December 15th, 2005. We have paid out \$3,400 for printing and postage for last newsletter. When our GIC comes due in March, we are going to put the money into an investment account rather than renew the GIC because it earns better interest and has fewer restrictions. APPROVED. In January, the Alumni account withdraws funds from the Life membership fund (\$6,000) and is transferred into our general account. (see attached financial statement)

4. Secretary: (Elizabeth Hale) There are 719 LIFE members as of January 13th. Of these, 25 are from 2005 and we already have 10 in 206. We have had 148 new or renewed annual memberships since January 2005. There has been a lot of mail since the last newsletter and not too many RTS letters (75 so far). We have been contacted by one Alumni so far regarding adding a name to the plaques in our Memorial Hall (Graham Stremes). I am presently gathering quotes from 3 sources for the Auditorium seat plaques and I will also look into pricing plaques for the veterans since we will be creating at least 3-4 in the near future. Margaret Pippy e-mailed me the list of names for the Auditorium plaques and I am presently going through our membership forms for the past 12 months to ensure that any new seat donors are added to the list. We have just under 300 names at present. The new stainless steel mugs have sold well, but so far only to the Executive and Administrative staff. I was able to get the graduation lists from 2003, 2004 & 2005 from Neil Petrie that we were missing from our database so I ordered an additional 1,000 newsletters printed while they were still at the printers (\$107 plus tax). I hand wrote approximately 600 envelopes and mailed them out during the second week of December. The postage came to \$318.18 (receipts given to Marie). Joy also addressed and mailed about 250 to past and present staff members. I am presently working on research for a funding policy but there is little available. Most info is about how to fill out a funding application. We may have found a potential newsletter editor. Reena Belford (1989) contacted me and is presently learning about what the job involves to see if it would be a good fit. A review of the Executive members membership status has revealed that we all have Life memberships except Joy (who last renewed in 2002) and Mark (2004) but Mark brought a cheque to become a Life member tonight due to overwhelming peer pressure! Recent significant donations: Robert Fedosejevs (1969) \$1,000, and the Ottawa Jewish Community Foundation (Max & Dora Shenkman Memorial Fund) \$480.

5. Archives: (Mark Orbay for Joy Heft) Approximately 275 newsletters were labeled and sent out to former teachers or placed in the mailbox of current teachers. The data has been brought up to date as of Jan. 9 and sent to Elizabeth for integration into the regular database for future mailings. The current database of former teachers will be retained separately as well and updated regularly to avoid redoing it for future reunions, etc. Cost of mailing was \$93.63 (receipt

submitted). Three copies of the VOX have been sold, and several copies of the desired ones donated by alumni. Three other people have offered copies that are needed and have been contacted. Thank you notes have been sent for those received, and the inventory has been updated accordingly. Income for sold VOX \$30.00 (submitted). The Remembrance Day display has been removed from the alumni showcase and the contents re-filed. Laura Francis, who is writing a book about Ottawa schools, was in contact to request pictures of Lisgar. Several historic pictures of the school have been scanned and sent. During the process dates attributed to different pictures were reviewed and corrected using the history books as a resource. Those brochures that were printed for the 160th to be kept on file were hand corrected. The two plates for the memorial plaque have been etched and are ready for mounting. The cost for these was \$138.00 (receipt submitted). I have been in touch with John Ruff and Peter Niedre regarding the return of the file for the Athletic Wall of Fame. I have been in touch with Karen Gledhill and Alison Green for an update on the progress of typing a list of the names in the Memorial Hall. So far I have not heard back. An extra set of file cards was typed for the silver spoons in the collection. There is one card for which there appears to be no spoon; otherwise, the collection is complete.

6. Newsletter: (Avi Caplan) We need to start working on the next newsletter (target: May). We need to pick a date for the Alumni Auditorium plaque unveiling (target: June). Perhaps piggy-back with another event scheduled already eg: Music Night? Will contact Mrs. Bradley. It would be helpful for the Executive to have a list of all in-school events for the year.

7. Old Business: Sylvia suggested that we look into whether the school belongs to an association that might be able to help us get a better rate for the on-line credit cards.

8. New Business: Revisited e-mailing the newsletter directly to those who want it, but we should wait until the membership database is completely on-line. Dr. Morchain (former teacher) died in December and her funeral was on December 23rd. Perhaps put a few memorabilia items in the showcase to try to sell at school.

9. Comments:

Next Meeting: Monday February 20th at 7:30 PM

MEETING ADJOURNED 8:45 P.M.