

Lisgar Collegiate Alumni Association Executive Meeting Minutes

May 15th, 2006 - 7:30 p.m.

Present: Rod Hagglund , Marie Hartmann, Mark Orbay, Joy Heft, Milton Shaffer, Kim Ellard, Sylvia Kershman, Gillian Campbell, Elizabeth Hale, Avi Caplan, Susan Hewitt

Regrets: George Toller, Daniel Kekez, Doug Arrand, Karen Gledhill, Pat Hood

1. Introductions / Agenda

2. Minutes: April 10th meeting minutes approved following correction of a typo in #5.

3. Principal's Report: (Susan Hewitt for Karen Gledhill) Thank you for the Alumni event. The Ottawa Citizen has a full list of nominations for the dramatic presentations called 'Cappies'. Lisgar was nominated for 9 awards and they will be given out on June 12th at the NAC. Kiwanis Music Festival - Lisgar did exceptionally well with all orchestras, ensembles & bands. This Thursday there is a Music Night, the International Jazz Festival is featuring a Lisgar group this year. Grade 9 student Sophia Hou won the National Canada Day poster contest. The Reach For the Top team competed this past week at the Provincials in Toronto. They are in the top 10. There are 3 retiring teachers this year, Larry Peters (English), Margaret Poetschke (English) and Trudy Bradley (Music). New staff are presently being interviewed. 200+ students just wrote the Advanced Placement exams. Doors Open Ottawa is June 2-3 and Lisgar is participating again this year. Commencement is June 29th at 11am.

4. Finances: (Marie Hartmann) Handed out financial statements for the period ending March 31, 2006 (see attachments).

5. Secretary: (Elizabeth Hale) There are 729 LIFE members as of May 12th. 26 new Life members have joined so far this year and 891 up-to-date memberships in total. We have sold a large amount of memorabilia lately. Submitted receipts for \$61.55 for postage and mailing supplies. **Donor Event:** Thank you so much to everyone who contributed to the success of this event. We estimate that approx. 250 people attended. We sold \$187.00 worth of memorabilia. The hot ticket items were the Lisgar ties and travel mugs. I have taken photos of the chairs and plaques of people who were unable to attend and they will be mailed out soon along with a copy of the program. I am offering to take photos for anyone who is unable to come and see their chair. Submitted receipts for \$28.69 for purchases relating to the Donor Event. Presented the group with a proposal to replace the paper Life membership cards with laminated cards. Quote for \$327.61 for 1,000 cards to be discussed again at meeting in September. Gave news clippings to Joy.

6. Archives: (Joy Heft) **VOX:** Since the last meeting, the transfer of rare copies of VOX from the library to the alumni office has been effected. The inventories of both are now complete. Those remaining in the library are four copies between the years 1913 to 1918 and from 1919 to 2004 inclusive except for 1955 and 1990. The 1955 yearbook is in short supply. The 1990 yearbook can be bound and a copy of it and the years 2005 and 2006 bound this summer to bring that collection up to date as far as is possible. We have not received the promised copies of the 1955 and 1956 yearbooks. The person who promised them was to have delivered them. Further contact with an offer to pay the postage will be made in the near future. All other donated VOX have been placed in the store room and the inventory for all three locations is up to date as of this meeting. Alexander Gruchin (originally Grouchine) who lives in the United States and who attended Lisgar in the 90's for only one year has purchased two year books which would have accounted for his last two years of high school had he remained at Lisgar. (\$30.00 international

money order submitted; cost of mailing – money order submitted; cost of mailing \$13.64 – receipt submitted). **PINS AND RINGS:** When preparations were being made for the alumni display for the reception, pins and rings were reorganized, some cards retyped and an inventory taken. All items identified in the files were accounted for. **DISPLAYS:** Books by Lisgar alumni were boxed and delivered to the library for a display to coincide with the alumni reception. Margaret Whiting had agreed to do this. In the end, Margaret had to be absent following the death of her mother, but arranged this display to be mounted by her replacement. A second display was prepared for the alumni showcase which featured pins, crests and medals produced for various occasions – form pins, Students' Council pins, award medals – and some memorabilia, as well as representations of the Lisgar Coat of Arms. Staff and others have reacted positively to the displays. **MEMORIAL HALL:** Six new plates have been placed in the Memorial Hall. Five plates are for persons whose names have been submitted and verified. These were World War II veterans. The sixth plate was to correct the plate for Harry Dover which had originally read Henry Dover. Brass coloured screws were purchased to have these mounted. (Receipt submitted - \$4.58). **WALL OF FAME:** The Wall of Fame file containing the names of potential new persons has been misplaced. Tanya Asselstine knows the one person whose name we were missing as a result of that and will ask him to forward all pertinent information for our file. We should be seeking a new person to look after this file. There are two other candidates whose information we have on file in the alumni office. **RECEPTION:** Most other archival efforts this month have been devoted to the on site or off site preparations for the alumni reception. (Receipts for purchase of food and other necessities submitted - \$217.86) Tablecloths and extra serviettes and plastic cups have been donated to the school. **ADRIENNE CLARKSON DOCUMENTARY:** Peggy Shkuda has been in touch to indicate that the documentary produced last year will air this summer on CBC ON or around August 30. We are advised to check local listings for date and time. **ARTICLES FOR NEWSLETTER:** Two articles have been written for the forthcoming editions of the newsletter, one regarding archival activities and one on the late Janet Morchain, former Lisgar teacher who died before Christmas.

7. **Newsletter:** (Gillian Campbell) Received about 9 pages of material plus Joy's articles and report for the newsletter. We need to locate more photos! Would like to have the final draft to Avi by May 23rd. We are looking for someone to do a write-up for the retiring teachers. Barry Laughton? Doug Arrand? Bill Fraser? Deadline for submissions to Gillian is this Thursday.

8. **Old Business:** Thank you to Karen and the care staff for all of their help with the Donor Event! George Toller – annual luncheon at the Rideau Club: June 5 / 6 / 8 / 15 / 16 ? Please let Rod know which day suits you. Rod Hagglund - Request from Kathy Ullrich to move 5 plates in the Alumni Auditorium so that they can be placed together. The plaques can be located along the sides where there are presently no plaques and the blank seats will be filled in by future names.

9. **New Business:** Something to revisit in the Fall: we need to start thinking about the next round of Wall of Fame submissions. We may need to update the Alumni letter that is enclosed with the diplomas for graduating students in June. Scholarships will need to be bumped up so they don't run out of funds in the future. Need to look into criteria for donations and money requests. Marie offered to start looking into this. Joy proposed that we give an additional \$100 (to a max of \$500) per student participating in the Reach For the Top event in the United States. PASSED.

10. **Comments:**

Next Meeting: Monday September 18th at 7:30 PM
MEETING ADJOURNED 8:45 P.M.